

Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: 04/05/2024	PREPARED BY: Teresa Alvarez
MEETING DATE REQUESTED: 4/17/2024	PRESENTED BY: Mike Gonzalez
ITEM:	TIME NEEDED:
SUBJECT: April 03, 2024, Commissioners Meeting Minutes	
FISCAL IMPACT:	
BACKGROUND:	
RECOMMENDATION:	
COORDINATION:	
ATTACHMENTS: (Documents you are submitting to the Board)	
1.	04_03_2024 Minutes
HANDLING/ ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list name(s) of parties that will need a pdf) Original-Clerk of the Board	



Mike Gonzalez, Administrator



**Franklin County, Washington
Board of Commissioners**

**Regular Board Meeting
April 3, 2024**

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 AM Call to Order and Pledge of Allegiance

Commissioner Chair Rocky Mullen called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m. in the Commissioners' Meeting Room in the Franklin County Courthouse at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commissioner Chair Rocky Mullen, Chair Pro-Tem Clint Didier, and Member Steve Bauman.

Adoption of Current Agenda

Commissioner Bauman moved to amend the current Agenda as presented to remove the entirety of the Consent Agenda and the Regular Business. Commissioner Didier seconded the motion. All votes were in favor, 3-0, and the motion carried.

Approval of Minutes

1.

N/A

Approval of Warrant Registers (weekly) and Payroll Rosters (bi-weekly)

Commissioner Didier moved to approve Fund Expenditures audited and certified by two members of the Auditing office and F.C. Administrator for warrants prepared for the week of April 03, 2024, for payment totaling \$695,922.57. Commissioner Bauman seconded the motion. All votes were in favor, and the motion carried 3-0.

Commissioner Didier moved to approve the Salary Payroll and Emergency Management Payroll for \$1,224,513.59, signed by two members of the Auditing Office and the County Administrator. Commissioner Bauman seconded, and the motion carried. All votes were in favor, 3-0.



Franklin County, Washington Board of Commissioners

Regular Board Meeting
April 3, 2024



1016 N 4th Ave, Pasco

WA 99301

509.548.3302

04/03/2024

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.060 expense reimbursement claim.
Action: As of this date, 04/03/2024

Move that the following warrants be approved for payment:
Certified by RCW 42.24.060, have been recorded on a listing, which has been sent to the board members.

Warrants / Check Numbers:	00404356 - 00404348	\$687,672.57
EFT Check Numbers:	00001811 - 00001812	\$8,250.00
		<u>\$695,922.57</u>
Fund Expenditures		Amount Spent
CURRENT EXPENSE		\$394,617.69
JAIL COMMISSARY		\$3,795.34
DARE FUND SHERIFF		\$532.50
SPRINGFIELD		\$12,883.92
COUNTY ROADS		\$275.00
THE MAPO CENTER		\$21,859.41
FRANKLIN COUNTY RV PARK		\$1,851.01
INSURANCE CLAIMS FUND		\$176,957.37
FRANKLIN COUNTY VEHICLE POOL		\$207.73

In the amount of: \$695,922.57

The motion was seconded by: [Signature]

And passed by a vote of 5 to 0

Reviewed by the County Administrator: [Signature]

The attached vouchers have been approved by Auditor or Designee: [Signature]

Vouchers Audited By: [Signature]

www.FranklinCountyWA.gov/auditor



1016 N 4th Ave, Pasco

WA 99301

509.548.3302

April 2, 2024

Franklin County Commissioners

Vouchers audited and certified by the auditing officer by RCW 42.24.060, have been recorded on a listing, which has been sent to the board members

Action: As of this date, April 2, 2024
moves that the following warrants be approved for payment

FUND	WARRANT	AMOUNT
Salary Clearing Payroll:		
Net Payroll Checks	00404318-00404325	\$ 4,222.48
Net EFT Payroll Checks	00054046-00054335	\$ 565,072.96
Deduction and Contribution Checks	00404336-00404355	\$ 251,875.71
A/P EFT	00001810	\$ 386,364.39
Total		<u>\$ 1,207,535.54</u>
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00054043-00054045	\$ 6,333.31
Deduction and Contribution Checks	00404326-00404338	\$ 10,644.74
Total		<u>\$ 16,978.05</u>
Grand Total All Payrolls		<u>\$ 1,224,513.59</u>

In the total amount of \$1,224,513.59

The motion was seconded by: [Signature] and passed by a vote of 5 to 0

The attached payroll has been approved by Jeff Burchard

Payroll Prepared by Rose Gomez



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1.

Public Comment

- Wanda Hatch
- Male (phone line)

Approval of Consent Agenda

**Please see Adoption of the Current Agenda*

1. **Resolution 2024-083** Approve step progression for deputy clerk.

Regular Business

**Please see Adoption of the Current Agenda*

1. **Presentation** .09 Committee Recommendation Approval
2. **Presentation** Budget Workshop #1 ***Presented by Tim Anderson, Chief Financial Officer***

Commissioner/Administrator Updates

Mike Gonzalez

- (5 days) Time Off
- Meeting with Larry Leasure from HWL and Commissioner Bauman - HAPO Center
- City of Pasco meeting- HAPO Center
- Financial workshop with Auditors Office

Commissioner Bauman

- FEMA Drill-Emergency Management
- Benton-Franklin Transit Open House Meeting
- Community interaction regarding transit matters
- Clerks Office meeting at the Franklin County Court House
- Easter celebration and the Christian Heritage Awareness
- WASAC meeting
- Meetings with different constituents about
 - Business concerns and suggestions
 - Shoreline and recreation



**Franklin County, Washington
Board of Commissioners**

**Regular Board Meeting
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Commissioner Didier

- Easter season celebration
- McKinstry - HAPO Center
- Addressed a concern about
 - The Franklin County HAPO Center Surplus
 - The use of Economic Development funds
 - Roads
 - Bridges
 - Bureau

Commissioner Mullen

- Tri-Tech meeting
- Port of Pasco meeting - .09 funds
- Chair meeting
- McKinstry meeting - HAPO Center
- Meeting to address the Sheriff's Patrol car

The Chair motioned to rescind Resolution 2024-074, The Updated Organizational Chart in Franklin County Commissioners' Office. Commissioner Didier seconded the motion. The chair opened to discuss the Updated Organizational Chart. After discussing it, the motion to rescind Resolution 2024-074 passed with all votes in favor, 3-0.

- Discussion and Decision to Postpone the HAPO Center Surplus intention to sell notice until further notice

1. Presentation Postponed - Public Hearing to sell HAPO Center surplus

Administration Office Business

Announcement of the cancelation of our Board of Commissioners meeting on April 10th, 2024.

**1. Presentation Canceled - The Board of Commissioners Meeting on
04/10/2024**

Public Comment



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- Male via phone

Executive Session

Five-minute Executive Session

RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or review the performance of a public employee.

Regular meeting reconvened

The Executive Session was extended for an additional 15 minutes under the same RCW 42.30.110(1)(g).

Regular meeting reconvened

Adjourn

The Chair announced our first workshop on April 17, 2024, which will be for the first performance review of the Franklin County Administrator.

With no further business to bring before the Board, the meeting adjourned at 10:22 a.m.

		<u>April 17, 2024</u>
Chair	Clerk of the Board	Date