

From: [Silva, Julie P](#)
To: [Dahlberg, Jason R](#)
Subject: Cristy Connor documents
Date: Thursday, June 27, 2024 10:20:57 AM
Attachments: [CristyConnor timesheets.pdf](#)
[image001.png](#)
[Sandpoint Security logs.docx](#)

Hi Jason – Ive attached Cristy OT timesheets from 7/14-8/31 and the security check in/check out logs. When you compare her timesheets next to Coreys you can see the handwriting is the same.

Also, unfortunately it looks like Cristy has turning in OT that she may not have really worked. Cristy has turned in one hour of OT each of these dates, 2:30 -3:30 pm. But you can see by the security logs, she left the building at 2:30 each day.

Thank you!



Julie Silva (She/her)

Supervisor Facilities Admin & Budget, Facilities Department

jpmartin@seattleschools.org

T: 206.252.0517

F: 206.252.0646

MS 23-365

2445 3rd Ave S. Seattle, WA 98134



Custodial Services EXTRA TIME REPORTING FORM

DIRECTIONS: This form is to be fully completed by the employee and signed/approved by the supervisor.

Employee is responsible for submitting this form. If the form is incomplete it will be returned to the employee. Forms must be submitted by 5:00 pm of the day preceeding the time reporting period end each month, for payment in that payroll cycle.
Fax the original to Facility Payroll Fax at 2-0646 or send to Facilities Operations Office @ MS: 23-365

BEX

Memorial Stadium

Gardeners

BTA

EMPLOYEE NAME: Cristy Connor

EMPLOYEE ID #: 819522

JOB TITLE: C.E. @ Sand Point

ASSIGNED LOCATION: Sand Point

LOCATION #: #269

NOTE: Extra Time Reporting Form is for one week at a time

THIS AREA FOR OFFICE USE ONLY!

DATE	FROM (circle)	TO (circle)	LUNCH Y/N?	HOURS WORKED	REG SHIFT ADJUST Y/N?	ABS EMPLY	WORK ORDER # or PERMIT #	CALL BACK ?	Group Name, Absent Employee Name, Call Back Reason, OT Location	Attendance Code	COST CENTER
07/05	6:00 AM / PM	10:00 AM / PM	N	4hrs	NO	NO	584627		opened building for YMCA Holiday Trashed, cleaned bathrooms & areas used by them.		35
07/10	2:30 AM / PM	3:30 AM / PM	N	1hr	NO	NO	584627		YMCA clean up - Trashed clean courtyard & restrooms. Clean cafeteria & portables		
07/11	2:30 AM / PM	3:30 AM / PM	N	1hr	NO	NO	584627		open building for YMCA - Trash clean up. Clean courtyard & restrooms. Clean cafeteria & portables		
07/12	2:30 AM / PM	3:30 AM / PM	N	1hr	NO	NO	584627		YMCA clean up - Trash all areas used. Clean courtyard & restrooms. Clean cafeteria & portables		
07/13	2:30 AM / PM	3:30 AM / PM	N	1hr	NO	NO	584627		YMCA clean up - Trash all areas used. Clean courtyard & restrooms. Clean cafeteria & portables		
07/14	2:30 AM / PM	3:30 AM / PM	N	1hr	NO	NO	584627		YMCA clean up - Trash all areas used. Clean courtyard & restrooms. Clean cafeteria & portables		
	AM / PM	AM / PM									

TOTAL HOURS: 9hrs

Employee Signature: [Signature]

DATE: 07.14.23

Custodial Engineer / Grounds Forman Signature: [Signature]

DATE: 07.14.23

Facilities Operations Area Supervisor: [Signature]

DATE: 7/17/23

RECEIVED

JUL 14 2023

BY: [Signature]
Date Received (Stamp)



Custodial Services EXTRA TIME REPORTING FORM

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BEX
Memorial Stadium
Gardeners
BTA

EMPLOYEE NAME: Cristy Connor

EMPLOYEE ID #: 819522

JOB TITLE: C.E @ Sand Point

ASSIGNED LOCATION: Sand Point

LOCATION #: # 269

NOTE: Extra Time Reporting Form is for one week at a time

THIS AREA FOR OFFICE USE ONLY!

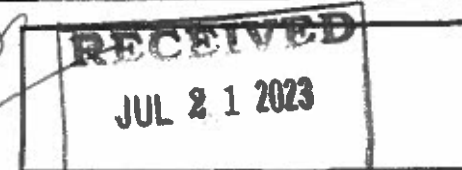
DATE	FROM (circle)	TO (circle)	LUNCH Y/N?	HOURS WORKED	REG SHIFT ADJUST Y/N?	ABS EMPL	WORK ORDER # or PERMIT #	CALL BACK ?	Group Name, Absent Employee Name, Call Back Reason, OT Location	Attendance Code	COST CENTER
07/18	2:30 AM/PM	3:30 AM/PM	N	1 HR.	NO	NO	584627		YMCA Clean up. Trash all areas used. Clean courtyard & restrooms clean cafeteria & portables		35
07/19	2:30 AM/PM	3:30 AM/PM	NO	1 HR.	NO	NO	584627		YMCA clean up. Trash all areas used, courtyard, restrooms		
07/20	2:30 AM/PM	3:30 AM/PM	NO	1 HR.	NO	NO	584627		YMCA clean up. Trash all areas used, courtyard, restrooms clean portables & cafeteria		
	AM / PM	AM / PM									
	AM / PM	AM / PM									
	AM / PM	AM / PM									
	AM / PM	AM / PM									

TOTAL HOURS: 3 HR.

Cristy Connor 07-20-23
Employee Signature DATE

Cristy Connor 07-20-23
Custodian Engineer / Grounds Foreman Signature DATE

WM
Facilities Operations Area Supervisor



BY: Date Received (Stamp)

7/21/23
DATE



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Custodial Services EXTRA TIME REPORTING FORM

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BEX

Memorial Stadium

Gardeners

BTA

EMPLOYEE NAME: Cristy Connor

EMPLOYEE ID #: 819522

JOB TITLE: C.E. @ Sand Point

ASSIGNED LOCATION: Sand Point

LOCATION #: #269

NOTE: Extra Time Reporting Form is for one week at a time

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DATE	FROM (circle)	TO (circle)	LUNCH Y/N?	HOURS WORKED	REG SHIFT ADJUST Y/N?	ABS EMPL	WORK ORDER # or PERMIT #	CALL BACK?	Group Name, Absent Employee Name, Call Back Reason, OT Location	Attendance Code	COST CENTER
7.21	2:30 AM/PM	3:30 AM/PM	NO	1 HR	NO	NO	584627		YMCA Clean Up. Trash all areas used. clean courtyard & restrooms clean cafeteria & portables		35
7.25	2:30 AM/PM	3:30 AM/PM	NO	1 HR	NO	NO	584627		YMCA Clean Up. Trash all areas used. clean courtyard & restrooms clean cafeteria & portables		
7.26	2:30 AM/PM	3:30 AM/PM	NO	1 HR	NO	NO	584627		YMCA Clean Up. Trash all areas used. clean courtyard & restrooms clean cafeteria & portables		
7.27	2:30 AM/PM	3:30 AM/PM	NO	1 HR	NO	NO	584627		YMCA Clean Up. Trash all areas used. clean courtyard & restrooms clean cafeteria & portables		
7.28	2:30 AM/PM	3:30 AM/PM	NO	1 HR	NO	NO	584627		YMCA Clean Up. Trash all areas used. clean courtyard & restrooms clean cafeteria & portables		
8.1	2:30 AM/PM	3:30 AM/PM	NO	1 HR	NO	NO	584627		YMCA Clean Up. Trash all areas used. courtyard restrooms, portables		
8.2	2:30 AM/PM	3:30 AM/PM	NO	1 HR	NO	NO	584627		YMCA Clean Up. Trash all areas, courtyard, restrooms portables.		44

TOTAL HOURS: 7 HRS

Cristy Connor
Employee Signature

8.15.23
DATE

Cristy Connor
Custodian Engineer / Grounds Foreman Signature

8.15.23
DATE

[Signature]
Facilities Operations Area Supervisor

8/18/23
DATE

RECEIVED

AUG 15 2023

BY: [Signature]
Date Received (Stamp)



Custodial Services EXTRA TIME REPORTING FORM

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BEX
Memorial Stadium
Gardeners
BTA

EMPLOYEE NAME: Cristy Connor

EMPLOYEE ID #: 819522

JOB TITLE: C.E @ Sand Point

ASSIGNED LOCATION: Sand Point

LOCATION #: #269

NOTE: Extra Time Reporting Form is for one week at a time

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DATE	FROM (circle)	TO (circle)	LUNCH Y/N?	HOURS WORKED	REG SHIFT ADJUST Y/N?	ABS EMPL	WORK ORDER # or PERMIT #	CALL BACK ?	Group Name, Absent Employee Name, Call Back Reason, OT Location	Attendance Code	COST CENTER
8.3	2:30 AM/PM	3:30 AM/PM	NO	1 HR	NO	NO	584627		YMCA Clean up. Trash, cafeteria Restrooms, portables & courtyard		35
8.4	2:30 AM/PM	3:30 AM/PM	NO	1 HR	NO	NO	584627		YMCA Clean up. Trash, cafeteria Restrooms, portables, courtyard		
8.8	2:30 AM/PM	3:30 AM/PM	NO	1 HR	NO	NO	584627		YMCA Clean up. Trash, cafeteria Restrooms, portables, courtyard		
8.9	2:30 AM/PM	3:30 AM/PM	NO	1 HR	NO	NO	584627		YMCA Clean up. Trash, cafeteria Restrooms, portables, courtyard		
8.11	2:30 AM/PM	3:30 AM/PM	NO	1 HR	NO	NO	584627		YMCA Clean up. Trash, cafeteria Restrooms, portables, courtyard		
8.15	2:30 AM/PM	3:30 AM/PM	NO	1 HR	NO	NO	584627		YMCA Clean up. Trash, cafeteria Restrooms, portables courtyard		35
8.12	7:00 AM/PM	3:30 AM/PM	Yes	8 HR	NO	NO	584188		Saturday at Madrona Scrubbed floors in classrooms & halls		37

TOTAL HOURS: 14 HRS

Employee Signature: Cristy Connor DATE: 8.15.23

Facilities Engineer / Grounds Foreman Signature: [Signature] DATE: 8.15.23

Facilities Operations Area Supervisor: [Signature]

8/18/23
DATE

RECEIVED
AUG 15 2023

BY: _____
Date Received (Stamp)



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BEX

Memorial Stadium

Gardeners

BTA

EMPLOYEE NAME: Cristy Connor

EMPLOYEE ID #: 819522

JOB TITLE: C.E. @ Sand Point

ASSIGNED LOCATION: Sand Point

LOCATION #: # 219

NOTE: Extra Time Reporting Form is for one week at a time

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DATE	FROM (circle)	TO (circle)	LUNCH Y/N?	HOURS WORKED	REG SHIFT ADJUST Y/N?	ABS EMPL	WORK ORDER # or PERMIT #	CALL BACK ?	Group Name, Absent Employee Name, Call Back Reason, OT Location	Attendance Code	COST CENTER
08-16	2:30 AM/PM	3:30 AM/PM	N	1 HR	NO	NO	584627		YMCA clean up. Trash, cafeteria Restrooms, Portables & Courtyard		35
08-17	2:30 AM/PM	3:30 AM/PM	N	1 HR	NO	NO	584627		YMCA clean up. Trash, cafeteria Restrooms, Portables & Courtyard		
08-18	2:30 AM/PM	3:30 AM/PM	N	1 HR	NO	NO	584627		YMCA clean up. Trash, cafeteria Restrooms, Portables, Courtyard		
08-21	2:30 AM/PM	3:30 AM/PM	N	1 HR	NO	NO	584627		YMCA clean up. Trash, cafeteria Restrooms, Portables, Courtyard		
08-22	2:30 AM/PM	3:30 AM/PM	N	1 HR	NO	NO	584627		YMCA clean up. Trash, cafeteria Restrooms, Portables & courtyard		
08-23	2:30 AM/PM	3:30 AM/PM	N	1 HR	NO	NO	584627		YMCA clean up. Trash, cafeteria Restrooms, Portables, Courtyard		
08-24	2:30 AM/PM	3:30 AM/PM	N	1 HR	NO	NO	584627		YMCA clean up. Trash, cafeteria Restrooms, Portables & courtyard		" "

TOTAL HOURS: 7 HRS

Employee Signature: [Signature] DATE: 9-1-23

Custodian Engineer / Grounds Foreman Signature: [Signature] DATE: 9-1-23

Facilities Operations Area Supervisor: [Signature]

RECEIVED
SEP 05 2023
BY: [Signature]
Date Received (Stamp): 9/18/23

✓ CN



Custodial Services EXTRA TIME REPORTING FORM

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BEX
Memorial Stadium
Gardeners
BTA

EMPLOYEE NAME: Cristy Connor

EMPLOYEE ID #: 8195212

JOB TITLE: C.E@Sand Point

ASSIGNED LOCATION: Sand Point

LOCATION #: #269

NOTE: Extra Time Reporting Form is for one week at a time

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DATE	FROM (circle)	TO (circle)	LUNCH Y/N?	HOURS WORKED	REG SHIFT ADJUST Y/N?	ABS EMPLY	WORK ORDER # or PERMIT #	CALL BACK ?	Group Name, Absent Employee Name, Call Back Reason, OT Location	Attendance Code	COST CENTER
08-24	3:30 AM / PM	4:30 AM / PM	N	1 HR	NO	NO	584201		Sand Point Jumpstart Restrooms, Classrooms, Trash		37
08-25	2:30 AM / PM	3:30 AM / PM	N	1 HR	NO	NO	584627		YMCA Clean Up, Trash, Cafeteria Restrooms, Portables & Courtyard		35
08-25	3:30 AM / PM	4:30 AM / PM	NO	1 HR	NO	NO	584201		YMCA Sand Point Jumpstart Restrooms, Classrooms, Trash		37
08-28	2:30 AM / PM	3:30 AM / PM	NO	1 HR	NO	NO	584627		YMCA Clean Up, Trash, Cafeteria Restrooms, Portables, Courtyard		35
08-29	2:30 AM / PM	3:30 AM / PM	N	1 HR	NO	NO	584627		YMCA Clean Up, Trash, Cafeteria Restrooms, Portables & Courtyard		↓
08-30	2:30 AM / PM	3:30 AM / PM	N	1 HR	NO	NO	584627		YMCA Clean Up, Trash, Cafeteria Restrooms, Portables, Courtyard		
	AM / PM	AM / PM									

TOTAL HOURS: 6 HR

Cristy Connor
Employee Signature
9-1-23
DATE

Cristy Connor
Custodian Engineer / Grounds Forman Signature
9-1-23
DATE

[Signature]
Facilities Operations Area Supervisor

RECEIVED
SEP 05 2023

BY: 9/18/23
Date Received (Stamp)
DATE

Search Security Check-In/Out Logs

Building

Service

Start Date

End Date

SAND POINT BLDG

-- Select a Service --

07/14/2023

08/31/2023

Search

Show 10 entries

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Date	Building	Service	Check-In Time	Check-Out Time	Comments
7/14/2023	SAND POINT	Main Building	5:58 AM	6:03 PM 7/14/2023	
7/18/2023	SAND POINT	Main Building	6:18 AM	2:41 PM 7/18/2023	YMCA will arm, Elect. Paul
7/19/2023	SAND POINT	Main Building	6:18 AM	2:37 PM 7/19/2023	Daycare will arm
7/20/2023	SAND POINT	Main Building	6:02 AM	2:30 PM 7/20/2023	Y-1802 out./E still in
7/21/2023	SAND POINT	Main Building	6:05 AM	2:28 PM 7/21/2023	CE left - YMCA set alarm 18
7/25/2023	SAND POINT	Main Building	6:05 AM	2:14 PM 7/25/2023	CE out / YMCA will arm
7/26/2023	SAND POINT	Main Building	6:06 AM	2:21 PM 7/26/2023	YMCA will arm. 1810 Close
7/27/2023	SAND POINT	Main Building	6:03 AM	2:36 PM 7/27/2023	YMCA
7/28/2023	SAND POINT	Main Building	6:05 AM	2:35 PM 7/28/2023	YMCA will arm/1831:out
7/31/2023	SAND POINT	Main Building	6:06 AM	6:14 PM 7/31/2023	

Showing 1 to 10 of 33 entries

Building	Service	Start Date	End Date	
SAND POINT BLDG	-- Select a Service --	07/14/2023	08/31/2023	Search

Show 10 entries

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Search:

Date	Building	Service	Check-In Time	Check-Out Time	Comments
8/1/2023	SAND POINT	Main Building	5:58 AM	2:33 PM 8/1/2023	YMCA out 1807
8/10/2023	SAND POINT	Main Building	6:04 AM	2:34 PM 8/10/2023	YMCA will set alarm
8/11/2023	SAND POINT	Main Building	6:01 AM	2:36 PM 8/11/2023	DC
8/14/2023	SAND POINT	Main Building	6:01 AM	2:33 PM 8/14/2023	
8/15/2023	SAND POINT	Main Building	6:01 AM	2:32 PM 8/15/2023	YMCA
8/16/2023	SAND POINT	Main Building	6:06 AM	2:41 PM 8/16/2023	YMCA will arm
8/17/2023	SAND POINT	Main Building	6:03 AM	2:34 PM 8/17/2023	YMCA setting alarm
8/18/2023	SAND POINT	Main Building	6:04 AM	2:30 PM 8/18/2023	YMCA/1800 setting alarm
8/2/2023	SAND POINT	Main Building	5:59 AM	2:36 PM 8/2/2023	Emily YMCA arming 1749
8/21/2023	SAND POINT	Main Building	6:04 AM	2:41 PM 8/21/2023	YMCA will arm

Showing 11 to 20 of 33 entries

Previous

1

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Building	Service	Start Date	End Date	
SAND POINT BLDG	-- Select a Service --	07/14/2023	08/31/2023	Search

Show 10 entries

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Search:

Date	Building	Service	Check-In Time	Check-Out Time	Comments
8/22/2023	SAND POINT	Main Building	6:05 AM	-- --	
8/23/2023	SAND POINT	Main Building	6:05 AM	-- --	1747 Close
8/24/2023	SAND POINT	Main Building	6:04 AM	2:35 PM 8/24/2023	YMCA
8/25/2023	SAND POINT	Main Building	5:59 AM	2:38 PM 8/25/2023	P
8/28/2023	SAND POINT	Main Building	6:29 AM	-- --	Hoyes checking out 1824
8/29/2023	SAND POINT	Main Building	6:09 AM	3:18 PM 8/29/2023	YMCA
8/3/2023	SAND POINT	Main Building	5:58 AM	2:32 PM 8/3/2023	YMCA out 18:14
8/30/2023	SAND POINT	Main Building	6:46 AM	3:17 PM 8/30/2023	YMCA/1841:out
8/31/2023	SAND POINT	Main Building	6:15 AM	2:33 PM 8/31/2023	1746 Jennifer H/set alarm
8/4/2023	SAND POINT	Main Building	6:01 AM	2:33 PM 8/4/2023	YMCA will close/1803 out

Showing 21 to 30 of 33 entries

Previous 1

Building	Service	Start Date	End Date	
<div>SAND POINT BLDG</div>	<div>-- Select a Service --</div>	<div>07/14/2023</div>	<div>08/31/2023</div>	<div>Search</div>

Show

10

entries

Copy

CSV

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Print

Date	Building	Service	Check-In Time	Check-Out Time	Comments
8/7/2023	SAND POINT	Main Building	6:03 AM	2:40 PM 8/7/2023	YMCA still inside
8/8/2023	SAND POINT	Main Building	6:03 AM	2:37 PM 8/8/2023	YMCA setting alarm
8/9/2023	SAND POINT	Main Building	6:02 AM	2:33 PM 8/9/2023	YMCA SETTING ALARM

From: [Silva, Julie P](#)
To: [Dahlberg, Jason R](#)
Subject: RE: Cristy Connor documents
Date: Friday, August 30, 2024 4:23:52 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Hi Jason – My calculation 7/10/23 – 8/30/23 33 hrs X \$41.72 = \$1376.76. The official way to calculate the overpay is to remove the hours from payroll system, and then payroll calculates the total.

















I really don't know about other years, but she may have been working her way up to bolder deception. I took a quick look at her OT history- she worked a lot in the summer of 2019 at TT Minor, 2.5 hrs per day, and the security log has the last person out between 3- 5 pm. I'm not sure what time she started but should have been a shift of 7 am – **6 pm** if she had worked 2.5 hrs of OT each date. A few screen shots for a quick look.

And in 2021 she worked 8 shifts of OT for enhanced cleaning during covid at Hale. My guess is some of this is not legitimate but would be harder to prove at a High School with more people working and multiple shifts.

Date	Building	Service	Check-In Time	Check-Out Time	Comments
7/1/2019	World School/TT Minor	Main Building	5:57 AM	3:22 PM 7/1/2019	
7/10/2019	World School/TT Minor	Main Building	6:28 AM	4:56 PM 7/10/2019	
7/11/2019	World School/TT Minor	Main Building	6:23 AM	4:28 PM 7/11/2019	
7/12/2019	World School/TT Minor	Main Building	6:16 AM	4:41 PM 7/12/2019	
7/15/2019	World School/TT Minor	Main Building	6:29 AM	-- --	
7/16/2019	World School/TT Minor	Main Building	6:36 AM	4:19 PM 7/16/2019	
7/17/2019	World School/TT Minor	Main Building	6:19 AM	4:28 PM 7/17/2019	
7/18/2019	World School/TT Minor	Main Building	6:25 AM	4:29 PM 7/18/2019	
7/19/2019	World School/TT Minor	Main Building	6:13 AM	4:42 PM 7/19/2019	
7/2/2019	World School/TT Minor	Main Building	6:07 AM	3:31 PM 7/2/2019	

Showing 1 to 10 of 21 entries

7/22/2019	World School/TT Minor	Main Building	6:12 AM	4:27 PM 7/22/2019
7/23/2019	World School/TT Minor	Main Building	--	4:22 PM 7/23/2019
7/24/2019	World School/TT Minor	Main Building	6:19 AM	4:25 PM 7/24/2019
7/25/2019	World School/TT Minor	Main Building	6:28 AM	4:25 PM 7/25/2019
7/26/2019	World School/TT Minor	Main Building	6:12 AM	4:24 PM 7/26/2019
7/29/2019	World School/TT Minor	Main Building	6:11 AM	4:29 PM 7/29/2019
7/3/2019	World School/TT Minor	Main Building	5:51 AM	3:30 PM 7/3/2019
7/30/2019	World School/TT Minor	Main Building	6:07 AM	4:26 PM 7/30/2019
7/5/2019	World School/TT Minor	Main Building	6:27 AM	3:35 PM 7/5/2019

07/01/2019		2200	2.500				411648	
08/01/2019		2200	2.500				411648	
07/31/2019		2200	2.500				411648	
07/30/2019		2200	2.500				411648	
07/29/2019		2200	2.500				411648	
07/25/2019		2200	2.500				411648	
07/24/2019		2200	2.500				411648	
07/23/2019		2200	2.500				411648	
07/22/2019		2200	2.500				411648	
07/19/2019		2200	3.000				411648,411649	
07/18/2019		2200	2.500				411648,411649	
07/17/2019		2200	2.500				411648,411649	
07/12/2019		2200	2.500				411648	
07/11/2019		2200	2.500				411648	
07/10/2019		2200	2.500				411648	
07/09/2019		2200	2.500				411648	

Thank you!



Julie Silva (She/her)

Supervisor Facilities Admin & Budget, Facilities Department

jpmartin@seattleschools.org

T: 206.252.0517

F: 206.252.0646

MS 23-365

2445 3rd Ave S. Seattle, WA 98134

From: Dahlberg, Jason R <jrdahlberg@seattleschools.org>

Sent: Friday, August 30, 2024 3:35 PM

To: Silva, Julie P <jpmartin@seattleschools.org>

Subject: RE: Cristy Connor documents

Hi Julie,

Can you calculate the amount of hours that Connor was overpaid for OT? From 7/14/23 – 8/31/23.

Do you think If you ran other checks for two summers ago, or any other OT she submitted, you would find she was did this more?

Thanks.

From: Silva, Julie P <jpmartin@seattleschools.org>

Sent: Thursday, June 27, 2024 10:21 AM

To: Dahlberg, Jason R <jrdahlberg@seattleschools.org>

Subject: Cristy Connor documents

Hi Jason – Ive attached Cristy OT timesheets from 7/14-8/31 and the security check in/check out logs. When you compare her timesheets next to Coreys you can see the handwriting is the same.

Also, unfortunately it looks like Cristy has turning in OT that she may not have really worked. Cristy has turned in one hour of OT each of these dates, 2:30 -3:30 pm. But you can see by the security logs, she left the building at 2:30 each day.

Thank you!



Julie Silva (She/her)

Supervisor Facilities Admin & Budget, Facilities Department

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