



## Edit Referral

### H-22-291 Referral Information

**Hotline ID:** H-22-291

**Date of Submission:** 8/15/2022

**Entity Type:** Local

**Entity Category Type:** County

**Entity:** Jefferson County

**Sub Entity Name:**

**Category:**

**1-2 sentence description of concern:** There is a county commissioner that sits on the board of nonprofit organization. Jefferson County, awards grants and contracts to this nonprofit. The citizen is concerned this may be a conflict of interest, and wants to know if is this something the auditor can look at.

**Report Issued:** No

**Reporting Type:** Verbal Resolution

**Report Number:**

**Investigation Contracted:** No

**Contract Number:**

**Contract Name:**

**Billing Time Code:**

**Costs:**

**Public Records Request:** Yes

**Flag For Annual Report:** No

**Substantiated:** No

**ARRA:** No

**Action:** Referred to Audit Team - Consider Next Audit

**Audit Team:** Port Orchard

**Audit Team Contact:** strzalkaa@sao.wa.gov

**cc:**

**Referral Date:** 8/15/2022

**Action Taken:** No

**Response Date:**

**Report Date:**

**Follow Up Date:**

**Date Closed:** 11/15/2023



**H-22-291 Contact Information**

**Hotline ID:** H-22-291 **Date of Submission:** 8/15/2022

**Submission Method:** Phone **Call Duration:** 0

**Call Time:** 12:00 AM

**Submission Type:** Citizen **Staff:** gillisj

**Author(Last, First):** Kelbon , Marcia

**Address:**

**City:** **State:** WA **Zip:**

**Home Phone:** 360-908-5165

**Work Phone:**

**Mobile Phone:**

**Email:**

**Contact Preference:** Home Phone

**Waived Confidentiality:** No

**H-22-291 Referral Details****Hotline ID:**

H-22-291

**What state or local organization is involved?**

Jefferson County

**Please identify the specific concerns you are hoping the audit will address.**

There is a county commissioner that sits on the board of nonprofit organization. Jefferson County, awards grants and contracts to this nonprofit. The citizen is concerned this may be a conflict of interest, and wants to know if is this something the auditor can look at.

**Please provide a detailed description of the assertion or outstanding achievement, including who, when, where, what, how and how much.**

If this does not fall under the auditor is there someone else that should be notified. The citizen is referencing RCW 42.23.

**How did this issue come to your attention?****What employee(s), contractors, etc., were involved in the assertion or achievement?  
Please include employee titles if possible.****Please provide the names of any witnesses to the assertion or achievement, if possible.****Please provide any additional details or comments that would help us understand your assertion or achievement.**

H-22-291  
Activity  
Log

Hotline ID: H-22-291

Entry Date ▼	Log Entry
04/10/2025	Referral updated by 'JEANA Gillis (gillisj)'.
11/15/2023	Referral updated by 'JEANA Gillis (gillisj)'.
11/15/2023	Referral updated by 'AMY Strzalka (strzalkaa)'.
10/05/2023	Contacted citizen and discussed results of audit. --taylorap
08/22/2022	Referral updated by 'AMY Strzalka (strzalkaa)'.
08/22/2022	Emailed citizen to let her know we'd consider her concerns during next audit. (Attached in supporting docs). -- strzalkaa
08/15/2022	Referral updated by 'JEANA Gillis (gillisj)'.
08/15/2022	Task assigned to 'strzalkaa@sao.wa.gov'. Team notification email sent to: strzalkaa@sao.wa.gov
08/15/2022	Referral updated by 'JEANA Gillis (gillisj)'. Action changed from (not set) to Referred to Audit Team - Consider Next Audit.



**From:** [Strzalka, Amy \(SAO\)](#)  
**To:** [rbschurman@gmail.com](mailto:rbschurman@gmail.com)  
**Subject:** Citizen Hotlines H-22-291 and H-22-298  
**Date:** Monday, August 22, 2022 2:36:00 PM  
**Attachments:** [image001.png](#)

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Dear Ms. Schurman,

Thank you for contacting the State Auditor's Office Citizen Hotline with your concerns regarding a potential conflict of interest at Jefferson County.

We will consider your concerns as part of our next accountability audit of the County, planned for summer 2023.

Have a good day,



[Amy Strzalka, CPA](#)

Team Port Orchard Audit Manager, [Office of the Washington State Auditor](#)  
(360) 845-1476 | Pronouns: she/her/hers

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