From:	Wolf, Brian (SAO)
To:	Summer Scheyer; Heidi Penner; Robert Waymire
Cc:	DOR Skamania County Treasurer
Subject:	Audit Request – Finding Response
Date:	Tuesday, September 17, 2024 2:16:00 PM
Attachments:	image001.png Draft Finding Skamania County Sheriffs Office.pdf

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Good afternoon,

The finding we discussed yesterday got through the review process so that we can now share it with you.

Please review the attached preliminary draft of our audit finding and take the following steps to provide an official response for us to include in our report:

- Let us know immediately if you think there are any factual errors in our preliminary draft. Providing supporting documentation for any areas of disagreement will help us ensure a fair, complete, and accurate description of issues.
- Share this preliminary draft with the Board of Commissioners and other key staff who might contribute to the response.
- **Please provide your written response to the finding** in the body of an email or as a Microsoft Word file (.docx) to help ensure we can accurately copy it into the report without delay.

We view your response as an important part of completing our audit. For this reason, we will perform the following steps when preparing our report:

- We will include the County's response, or a synopsis of it, in our final report.
- If the response disagrees with any part of our finding, we will evaluate any new facts, perspective, or support you provide to determine if we should make any changes to the report.
- If we disagree with the response, we may include information in our final report to explain our position.
- If we do not receive a response, our final report will indicate that we gave the County an opportunity to respond, but it declined to do so.

If you have any questions about the finding or would like advice on drafting your response, please contact me via email or phone.

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