From: Wolf, Brian (SAO)
To: Heidi Penner
Cc: DOR Skamania County Treasurer; DOR Skamania County REET 1; Robert Waymire
Subject: Audit of Sheriff"s Office
Date: Monday, July 29, 2024 10:28:00 AM
Attachments: image001.png

Hi Heidi,

We will be performing audit work in the Sheriff's Office this year. Below are the areas we will auditing along with audit requests that I know of this point:

Evidence Room – We will gain an understanding over controls over items in the property room and perform testing. This work will be performed onsite.

Audit Requests:

1. A listing of all items that should be held in the room.
2. A listing of disposed items during the audit period (2022-2023)

Small and Attractive Assets – We will gain an understanding of controls over firearms, body cameras and other small and attractive assets and perform testing. This work will be performed onsite.

Audit Requests:

3. A current listing of all small and attractive items tracked by the Sheriff's Office

Confidential Funds – We will gain an understanding of controls over investigative funds (part of the revolving funds in the amount of $5000).

Audit Requests:

4. A listing of all drug fund disbursements during the audit period of (2022-2023)

Please let me know who the main contact person is for these areas. I'll create a folder in SAOShare titled Sheriff's Office for the County to upload the requested items.

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