

State of Washington

Whistleblower Reporting Form



The State Auditor's Office investigates and reports on assertions of improper governmental action. The Legislative intent is to encourage state employees to report improper governmental actions. The law makes retaliation against people who file whistleblower assertions unlawful and authorizes remedies should it occur.

Before filling out this form, please read the following:

- **Improper governmental action cannot be related to personnel matters.** These include grievances, appointments, promotions, reprimands, suspensions, dismissals, harassment and discrimination.
- The issue you are concerned about must have occurred within the past year.
- You must be a current employee of the State of Washington to file whistleblower assertions.
- Reports must be submitted in writing on this form, or attached electronically by e-mail at whistleblower@sao.wa.gov. If you wish to mail the form, please send to this address:

Washington State Auditor's Office

ATTN: State Employee Whistleblower Program

P.O. Box 40031

Olympia, WA 98504-0031

whistleblower@sao.wa.gov

How do we contact you?

First name

Last name

Date

Postal mail

E-mail address

Day phone

Night phone

How would you prefer we contact you? (check all that apply)

Day phone

Night phone

Regular mail

Email

Subject’s contact information:

Please file a separate form for each state employee or officer who you believe has engaged in improper governmental action.

| | | |
|-------------------------|--------------------------|--------------------|
| First name | Last name | Agency |
| Division | Position | City |
| Subject’s supervisor(s) | Supervisor’s position(s) | Supervisor’s phone |

1. Describe what happened in detail.

Describe what happened in detail (continued)

2. Where can we find additional information to support your complaint?

3. Are there other witnesses? If so, please provide their contact information.

4. If you know what state law has been violated, please cite below: