From:	Walter, Heidi (SAO)
To:	Ferrer-Santa Ines, Jennifer
Cc:	Tippett, Jennifer; "Kuntz, Linda"; Bailey, Joanna (SAO)
Subject:	Charter Links
Date:	Tuesday, January 24, 2023 11:15:40 AM
Attachments:	Lean Charter_Yakima_PCard.docx image002.png

As Joanna referenced, here are the charter links to the editable template and eLearning module. I am also attaching the charter from the previous project your city did a few years ago for reference.

https://sao.wa.gov/leancharter/
http://portal.sao.wa.gov/trainingfiles/TheLeanCharterDocument/story_html5.html

Once you have a draft completed, please send that to us so Joanna can review it. At that time we may schedule a quick meeting to review the draft, should Joanna have any questions or need for clarification. We will also take a look at timelines and work on scheduling future Lean training, Kaizen (mapping) and Gemba (shadowing).

If you have any questions or need any assistance with the charter draft, feel free to reach out to us anytime.

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