From: Bailey, Joanna (SAO)
To: Kuntz, Linda; Walter, Heidi (SAO); Ferrer-Santa Ines, Jennifer; Tippett, Jennifer
Subject: RE: List
Date: Tuesday, January 24, 2023 1:45:00 PM
Attachments: image003.png
image004.png

Thanks for sending this, Linda. It's helpful to see the different types of contracts your team works with. And your list of affected departments and divisions makes sense; procurement is an essential activity that keeps all aspects of city service flowing.

Your comment about there being different levels of involvement among entities is important. As you work on the charter document, keep in mind you are building your core work group based on people's roles/responsibilities within the process, with the understanding you can always call in others if/when gaps in knowledge appear. I like to refer to this as the "phone a friend" opportunity.

I want to also mention there is typically at least one opportunity during this project to showcase your recommendations and results prior to taking action on any improvements. This usually occurs at the end of the project as a report out to stakeholders. In this way, communication to the broader agency remains intact and timely.

Joanna Bailey
Lean Specialist, Center for Government Innovation
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From: Kuntz, Linda <Linda.Kuntz@yakimawa.gov>
Sent: Tuesday, January 24, 2023 11:49 AM
To: Bailey, Joanna (SAO) <joanna.bailey@sao.wa.gov>; Walter, Heidi (SAO) <walterh@sao.wa.gov>; Ferrer-Santa Ines, Jennifer <Jennifer.Ferrer@yakimawa.gov>; Tippett, Jennifer <Jennifer.Tippett@yakimawa.gov>
Subject: List

External Email

I am enclosing an informal list that I put together rather quickly regarding affected departments and contract types. Some of the departments and divisions listed have much more involvement than others. I do not believe all of these need to be represented at the training or mapping processes.

Linda Kuntz
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