



# City of Clarkston

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## CORRECTIVE ACTION PLAN FOR FINDINGS REPORTED UNDER UNIFORM GUIDANCE

**City of Clarkston**  
**January 1, 2020 through December 31, 2020**

This schedule presents the corrective action the City is planning to take for findings included in this report in accordance with Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

<b>Finding ref number:</b> 2020-001	<b>Finding caption:</b> The City had inadequate internal controls for ensuring compliance with federal procurement, suspension and debarment, and cash management requirements
<b>Name, address, and telephone of City contact person:</b> Steve Austin, Clerk Treasurer 829 5 <sup>th</sup> Street Clarkston, WA 99403 (509) 758-5541	
<b>Corrective action the auditee plans to take in response to the finding:</b> <i>The City is in the process of modifying the policy regarding federal procurement, suspension and debarment, and cash management to ensure compliance with usage of federal funds.</i> <i>The City plans to update the procurement policy and standards of conduct policy to ensure that federal standards are being maintained.</i> <i>The City will strengthen internal controls to ensure that procurement of goods and services will comply with federal regulations and the City's procurement policy.</i> <i>The City will ensure that suspension and debarment documentation will be retained for purchases of \$25,000 or more to any contractor paid all or in part with federal funds.</i> <i>The City will establish written cash management policy to minimize time between receiving and disbursing federal funds and to ensure compliance with the policy.</i>	
<b>Anticipated date to complete the corrective action:</b> Completed before the City's FY 2023.	